Discussion Notes from Summer Breakout Groups

Question: Introduce yourself and identify what questions you have specifically in the three identified areas: monitoring & accountability, adapting programs to virtual settings, collaborating & resourcing

Monitoring & Accounting:

- Best Practices:
  - Establishing a relationship based on trust
  - Set up a system connected to the non-profit's payroll
  - Creating small cohorts and providing students with independent work
  - Aim to find a balance between Zoom meetings and time for projects
  - Using Gmail accounts to check projects, can check editing & time stamps
  - Youth Enrichment Services: Having youth working certain hours by punching in and punching out. Using G-suite for emails and chats.
  - New England Aquarium: Planning to have youth report back on the status of their projects at the end of each day
  - Boston Partners in Education: Using Trello, a free project-based platform
  - Hyde Square Task Force: Setting regular weekly meetings with students and using Google Classroom to promote accountability (helpful because BPS uses that platform as well).
  - Community Rowing: Using Meister Task as a task management tool for teams
  - Teen Empowerment: Continuous use of Google Forms and Google Documents for organization
- Pending Questions:
  - How to best monitor Scholars and keep them accountable?
  - What is the best way to break up hours & figure out day-to-day logistics?
  - What is the line between trust and accountability?
  - How do we accommodate for the varying technology skills that students have?

Adapting Programs to Virtual Settings:

- Best Practices:
  - Translate the same in-person experience to a virtual environment (Ex: Virtual Club Experience)
  - Frequently reference the Department of Public Heath guidelines for worksite safety for programs working on-site
  - Set up program tracks with different cohorts
  - Use of a project-based and skills-based approach
  - Prioritize Scholar guidance and access to resources that they might need
  - Reaching out to colleges/universities to get classes options (Quincy College is offering classes for free)

- o   The Mattapan Boys and Girls Teen Center: Alternating in-person programing and limiting capacity to 6-8 youth at a time
- o   Yawkey Club of Roxbury: Bringing in a consultant from Emerson College to talk about online etiquette (dress, screen/online presence, communication skills, public speaking, etc..)
- o   Hyde Square Task Force: Has been using FlipGrid for synchronous and asynchronous learning. To keep students engaged, HSTF has been using Kahoot & video submissions to create a video collage.
- o   Camp Harbor View: Involving their youth in on-site food distribution through a well-developed virtual format that is based on the successful web-based work that they implemented this past spring.
- o   Museum of Fine Arts: Here is an extra assignment any organization can engage with
- Pending Questions:
  - o   How to best monitor Scholars and keep them accountable?
  - o   How do we adapt a community-based program to an online environment, especially when wanting to hold on to the core parts of the program?
  - o   How do we keep youth doing work that feels meaningful?
  - o   What does supervision for Everfi look like?
  - o   What consideration need to be taken to have youth on-site (room capacity, on-site guidance, etc.)? Is parental permission needed?
  - o   Sociedad Latina: Can we be provided with help on content for summer programming?
  - o   Save the Harbor, Save the Bay: How do we prevent Zoom fatigue for students and staff?
  - o   Museum of Fine Arts: What does safe outdoor engagement look like?

Other/ Collaborating & Resourcing:

- Best Practices:
  - o   Save the Harbor, Save the Bay & Hyde Square Task Force: Looking for ways to connect with other organizations throughout this summer through a common platform to collaborate and share resources
- Pending Questions:
  - o   Yawkey Club of Roxbury: Can Everfi provide more than one playlist? Can they make available some of the modules available last summer to be revisited this year?
  - o   Future Chefs: How can we help students get Working Permits? I am interested in how other organizations plan to encourage and enforce attendance policies. I would also like to know how folks are going to address/integrate the current climate into their curriculum.]
  - o   Yawkey Club of Roxbury: How can we rethink how youth of color can be perceived? What are some topics that students of color need to be mindful of?